

MOVING HOME CHECK-LIST

- ☐ Once you have a set date for your move organize a removalist. If you need storage arrange it now.
- ☐ Remember to book time off work if needed.
- ☐ Collect moving materials such as boxes, packing tape, newspapers etc.
- ☐ Keep a list of incoming mail and start notifying businesses and suppliers of your change of address. Australia Post re-direction is strongly recommended.
- ☐ Label all packing boxes with the contents and the room they belong to.
- ☐ Make a list of the items you want the removalist to move and any items you'll be moving yourself.
- ☐ Defrost the freezer before moving it.
- ☐ Place important documents such as passports and drivers licenses in a safe and secure place.
- ☐ Be sure to keep all moving related documents together.

- ☐ The following is a list of contacts you should notify of your move:

- ☐ Synergy
- ☐ Gas Company
- ☐ Telephone company
- ☐ Insurance Company
- ☐ Bank
- ☐ Private Health Insurance
- ☐ Medicare
- ☐ Department of Transport (Driver's Licence & car, boat & trailer registrations)
- ☐ Foxtel
- ☐ Internet Provider
- ☐ Doctors, dentists or any other health provider
- ☐ Electoral Commission
- ☐ Accountant
- ☐ Superannuation Fund
- ☐ Employer
- ☐ Magazine/ newspaper subscriptions, Club memberships
- ☐ Loyalty cards with retailers

ON MOVING DAY

- ☐ Pack a survival kit for the first hours in your new home – include tea or coffee, kettle, mugs and teaspoons, water bottles, snacks, milk, small first aid kit, toilet paper.
- ☐ Make sure the house is clean. At this busy and stressful time it might be worth hiring a cleaner to finish the scrubbing and vacuuming for you.
- ☐ Disconnect remaining appliances.
- ☐ Do one final check of your house as the removalists are loading your boxes.
- ☐ Read the removalist document thoroughly before signing and save it for future reference.
- ☐ If possible stay home until the last items are packed and make an inspection of the van to check all your goods are loaded.
- ☐ Close and lock all doors and windows.
- ☐ Make sure you have the keys to your new home with you.
- ☐ Carry valuables, personal items and important papers with you so they don't get lost.

GOOD LUCK!